



Scoil Thomáis

Laurel Lodge, Castleknock, Dublin 15, D15 VWO2
www.scoilthomais.ie

ANNUAL ADMISSION NOTICE

in respect of admissions for the
2021/2022 school year

Scoil Thomáis Admission Policy is available as follows: [www.scoilthomais.ie/ABOUT US/POLICIES](http://www.scoilthomais.ie/ABOUT_US/POLICIES)
Application Form for Admission for 2021/2022 (available from 11/12/2020) on website

On request: email secretary@scoilthomais.ie or in writing to: (Admissions) Scoil Thomáis, Laurel Lodge, Castleknock, Dublin 15

PART 1 - Admissions to the 2021/2022 school year

- **Application and Decision Dates for admission to 2021/2022 school year**

The following are the dates applicable for admission to Junior Infants Class for September 2021

The school will commence accepting applications for admission from	11 th January 2021
The school shall cease accepting applications for admission on	29 th January 2021 at 3pm
Date by which applicants will be notified of the decision on their application is	19 th February 2021
Period within which applicants must confirm acceptance of an offer of admission is	05 th March 2021

*Failure to accept an offer within the prescribed period above may result in the offer being withdrawn

Note: Scoil Thomáis will consider and issue decisions on late applications in accordance with the school's current admission policy.

The number of places available in **Junior Infants for September 2021** is **75**

PART 2 - Admissions to the 2020/2021 school year

In respect of the 2020/2021 school year, ie the school year prior to that to which this admission notice refers

Scoil Thomáis Admissions - Breakdown of Junior Infants places allocated for the 2020/21 school year	
Number of places available:	78
Number of applications received:	115
Number of Offers made and accepted under each criteria: CATEGORY 1. Applicants with Siblings Attending the School & Applicants Resident in the Parish of Laurel Lodge & Children of Present School Staff: CATEGORY 2. Applicants NOT Resident in the Parish of Laurel Lodge LATE APPLICANTS (LL Parish):	Category 1: 79 places offered, 70 places accepted. All eligible applicants in Category 2 & Late Applicants were offered a place - not all accepted places offered.
Total number of offers made	115
Number of JUNIOR INFANT names placed on waiting list for 2020/2021	N/A

Completed Application for Admission form 2021/22 (available on school website from 11th December 2020)

The following documentation must accompany all 2021/22 application forms - it is the responsibility of the applicant to provide all necessary documents requested otherwise there may be a delay in processing your application beyond the closing date.

Please enclose a **STAMPED ADDRESSED ENVELOPE FOR RETURN OF YOUR ORIGINAL DOCUMENTS**, as the school will need to photocopy your documents and attach to your application.

1. **Original Birth Certificate** (not photocopy) all pupils accepted for enrolment are registered as per the name on their birth certificate
2. **Verification of Child's PPSN number** (a DES requirement)- copy letter from Dept Social Protection or copy of Public Service card etc.
3. **TWO original documents as follows as proof of address** (dated within 3 months of 31/01/21)
 - (a) current gas/electricity bill/landline telephone ***** (not mobile phone bill) **NO print outs/ebills – original bills only accepted**
 - (b) any one of the following: Statement from Bank/ Credit Union, Letter from Dept Social Protection/Revenue OR Other official correspondence from State Agency, Insurance Company etc
4. Current **PERSONAL** (not work) email address for parents/guardians - for school correspondence

*****NOTE: Where parent/guardian cannot present the necessary utility bill, a letter from a Peace Commissioner/Commissioner of Oaths confirming that the address is the **PRIMARY** resident of the child/applicant dated within 3 months of date of application.

The BOM reserves the right to seek verification that addresses presented are the **PRIMARY** resident of the child seeking enrolment.